



City of Baxter
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**TERMINATION OF UTILITY
 SERVICE
 COMMERCIAL**

Today's date ____/____/____

Last day you are responsible for account ____/____/____

Service address _____ Suite # _____

Select One:

- I sold this building
- I was leasing this building and now the bill will be sent to the owner or new tenant
- I still own the building and am leasing it out to a tenant (please answer question below)

If you are leasing to a tenant, would you like monthly copies of their utility bill?

- Yes No

The property owner is ultimately responsible for the water and sewer bills on the property. You will automatically receive copies of delinquent letters and disconnection notices.

CURRENT ACCOUNT INFORMATION

Business Name _____

Contact Person _____ Phone (____) ____ - _____

Forwarding Address _____

NEW OWNER/TENANT INFORMATION

Business Name _____

Contact Person _____ Phone (____) ____ - _____

Billing Address _____

Phone (____) ____ - _____

Signature _____

Date _____

Printed Name _____

Relationship to Business _____